

WYIS Application Process

STEP 1: Application

Please use this checklist to ensure you have all the documents and items required.

a. Complete the following WYIS forms

- Completed and signed and signed Application form Online (<http://wyischina.com/application-form>)
- ECC questionnaire completed (ECC 3 - K students only)
- Completed Invoice Preparation form
- Completed School Activities Agreement and Bus Application form

b. Prepare the following previous school records

- Applicant's previous school records (Students Grade 2 and above, 2 year minimum, in English)
- Completed WYIS high school credit request form /school profile/ grade system instruction from previous school (Grade 9 second semester and grade 10-12 applicants)
- Applicant's previous special need records (if applicable)

c. Submit the following with the above-mentioned documents

- Copy of applicant's passport
- Copy of applicant's current visa
- Applicant's passport style photo x 1 (taken within the last 6 months)
- Copy of parent passport (both parents' passports are required)
- Copy of parent current visa
- Registration fee (1500 RMB, on the assessment day)

d. Complete the following WYIS medical information and have a physical examination

- Student Medical Report
 - * Part 1: Student Health Form completed by parent
 - * Part 2: Medical Examination Form completed by a medical physician
 - * Part 3: Tuberculosis Assessment completed by a medical physician
 - * Part 4: Submit student vaccination report in English

STEP 2: Entrance Assessment

Schedule an entrance assessment

- ESOL/ Chinese assessment if needed (where applicable)
- Grade 1 through 12 entrance assessment
- Readiness assessment for ECC 3 thru Kindergarten students

STEP 3: Admission

We will advise you within **2-3 school days** if the student has received an Offer of Placement* or has been denied.

STEP 4: Enrolment**

Before your child can start school, the following must be completed:

- a. Introduction meeting with department principal
- b. Payment of Capital Fee
 - Payment of Capital Fee and Registration Fee must be paid in full within two weeks of acceptance in order to secure a seat **and** before the student is enrolled to start school. All other fees and tuition must be made according to the payment schedule on your invoice.

PLEASE NOTE:

- * An Offer of Placement does not guarantee enrolment. To have your child enrolled you must complete step 4 prior to their start date.
- ** Any missing documents or incomplete payments may result in a delayed start date for your child. We appreciate your cooperation in ensuring all these documents are handed in in their entirety and in a timely manner.

Philosophy Statement

Wuhan Yangtze International School is committed to the following in all aspects of its existence:

- 1. Excellence.** We believe that every aspect of WYIS should be characterized by a commitment to excellence. As a result, we focus on the following:
 - Strong academics
 - Strong professional development for teachers focused on best classroom practices
 - Administration focused on learning
 - High personal and professional standards for recruitment of faculty
 - Clear communication with stakeholders
 - A focus on meeting the needs of all students admitted to the school
 - Maintenance of accreditation
- 2. Truth.** We believe in the existence, accessibility, and applicability of transcendent truth. Students should be able to articulate and defend an appropriate view of truth.
- 3. Character/Integrity.** We desire for all students to become people who consistently do right in thought, word, and action. Therefore, we emphasize service, character development, a strong work ethic, perpetual growth, loving interaction with others, and an appropriate level of independence.
- 4. Relationships.** We desire to be a community where all are nurtured and appreciated. All cultures are respected, all people are valued, and students are encouraged and supported individually.
- 5. International impact.** We desire for our students and faculty to make a positive, lasting impact in any context in which they find themselves. Students are trained to be good citizens and contributing members of their communities both now and in the future, even if that means crossing cultural barriers.
- 6. Education.** We believe that education is most effective in the context of a clearly defined curricular approach, strong parental support, and international emphasis. Therefore, we value the following:
 - A partnership between the school and the parents
 - An emphasis on developing the whole child
 - Preparation of students for college
 - An international curriculum with North American elements
 - A focus on mastery of a core body of knowledge and on the discovery of additional knowledge, seeing both within the framework of transcendent truth

Purpose Statement

Wuhan Yangtze International School educates expatriate children to become dynamic individuals of truth and excellence who effectively contribute to society.

Statement of Non-Discrimination

The Wuhan Yangtze International School does not discriminate on the basis of race/ ethnic origin or gender in its admissions or in any school programs.

School Activities Agreement

Wuhan Yangtze International School

This Agreement applies to the enrollment of the child or children named below (your children) of the undersigned parents or legal guardian (you) in Wuhan Yangtze International School(WYIS) , a Chinese school for the children of expatriates. WYIS was founded and registered as an independent legal entity in Wuhan, Hubei Province, China, in accordance with relevant PRC regulations, for the benefit of the public. WYIS is solely responsible for the provision of educational services to your enrolled children. WYIS is also a member of the International Schools Consortium (ISC) network, which is a voluntary organization of schools, with each member being an independent legal entity. WYIS makes the utmost effort to provide a safe and secure environment for its students in all of their school-related activities, in compliance with the Law and School Regulations.

PLEASE NOTE: This Agreement contains **Legal Releases and Waivers of Liability**. Please feel free to ask school staff any questions you may have about its content before enrolling your children at WYIS or consult with your own legal advisor.

1. Assumption of Risk. WYIS offers to your children various in-school and extra-scholastic activities that involve inherent dangers and risks that could result in physical injury, loss or damage to property, or other types of losses to your children and to you as parents of time and expense needed to care for your children. These include physical education classes, other athletic and after school activities, travel to other schools or events, and field trips within or outside the PRC (“these activities”). You agree to advise WYIS if your children should not be allowed to participate in these activities. Your children may only participate in elective activities, including school trips, with your consent. If you allow your children to participate in these activities, you agree to assume the risk, on behalf of yourselves and your children, of injury or losses associated with their participation in these activities.

2. Medical Treatment. If your children require medical treatment while attending school or while participating in these activities, WYIS personnel will evaluate the situation. They will try to reach you using the contact phone numbers you have provided. If you cannot be reached, they will try to reach your Emergency Contact at the telephone number you have provided. Telephone contact may not prove possible due to the deficiencies in the communication system in China and between other countries and China. You hereby authorize WYIS personnel to provide first aid treatment and to transport your child to a medical treatment facility if needed. You also hereby authorize WYIS personnel to make decisions about medical treatment for your child if you or your Emergency Contact are unavailable or unable to make these decisions for any reason. WYIS disclaims any responsibility for any actions or inactions of the medical personnel or medical facility in treating your children. You agree that WYIS and its board members, officers, employees, and volunteers and its employees and agents are hereby released and forever discharged and held harmless from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise on account of any first aid, treatment, or other medical service provided to your children in these circumstances and any decisions made by WYIS personnel about such treatment.

3. Medical and Other Forms of Insurance. WYIS does not maintain and is not able to provide insurance for student participants in these activities or other school activities, such as standard health, medical, or disability policies. You are expected and encouraged to obtain your own medical or health insurance coverage for your children and for yourselves. The school does purchase Travel Accident insurance for school trips, which provides nominal coverage for emergency medical care and disabilities resulting from injury during school related travel. You are encouraged to obtain supplemental insurance for your children that you deem sufficient to cover the range of potential losses during travel, including trip cancellation, loss of luggage, injury, medical care, and emergency repatriation expenses.

4. Media Consent and Release. You hereby give permission for images of your children and any accompanying family members (including without limitation parents, siblings, and other relatives) to be captured during regular and special WYIS activities through video, photo and digital camera and give permission for them to be used for promotional material and publications of WYIS, and its affiliates ISC, ISC member schools, and LDI, and you waive any rights of compensation or ownership in them. Please indicate on the signature page below if you wish to opt-out of this Media Consent and Release.

5. School Philosophy and Tuition. I have read and understand the philosophy of WYIS and agree to support the stated Philosophy, goals and objectives of the school program and abide by its rules of operation. I will instruct my children to obey their teachers and abide by school rules and agree to be responsible for any damages or injuries that they cause. I will pay all tuition and other related fees according to the stated schedule and understand that my child will not be able to attend class or attend the relevant activities if I fail to comply with this payment schedule. I understand WYIS's position according to the above statements.

6. Notice of Non-Discrimination. WYIS does not discriminate on the basis of race or ethnic origin in its admissions or in any school programs.

7. Disclaimer of Responsibility. WYIS disclaims responsibility for physical injury, loss or damage to property, and other types of losses resulting from your children's participation in school activities if they are caused by forces outside their control, by any third party, any other child enrolled at WYIS, by the children themselves, or by any other cause of the injury or loss, as provided by the laws and regulations of the PRC.

8. Liability Release. WYIS and its board members, officers, employees, and volunteers and its employees and agents are hereby released and forever discharged and held harmless from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from the participation your children in these activities, including field trips, that are normally organized under the Law and the School regulations by WYIS—unless it is determined under the laws and regulations of the PRC that WYIS personnel were negligent in the case of personal injury or acted intentionally or with gross negligence in the case of property damage, but only to the extent that their actions or inactions caused the injury or damage.

9. Scope of Releases/Severability. The provisions in this Agreement concerning assumption of the risk, disclaimer of liability, and release of claims are intended to be as broad and inclusive as permitted by the laws of the People's Republic of China and shall be so interpreted by any tribunal that may be called upon to review its terms. In the event that any clause or provision of this Agreement shall be held to be invalid in a judicial proceeding, the invalidity of such clause or provision shall not diminish or affect the remaining provisions of this Agreement, which shall continue to be enforceable.

10. Limitation of Liability. If WYIS or its directors, officers, employees, or volunteers should be found liable for any physical injury, property damage or loss, or any other loss experienced by your children or you, it is agree that the payment required from WYIS shall be no greater than the amount normally awarded by a Chinese District Court in the City of Wuhan for such injury, damage or loss, based on the Law and regulations of the PRC.

11. Arbitration of Disputes. Any dispute arising from or in connection with this Agreement or the enrollment of your children at WYIS shall be submitted to the China International Economic and Trade Arbitration Commission (CIETAC) Beijing Sub-Commission for arbitration which shall be arbitrated in the city of Beijing in accordance with CIETAC's arbitration rules in effect at the time the application for arbitration is filed. The arbitration shall be by 3 arbitrators and the arbitral award is final and binding upon all parties to the arbitration. By mutual consent, you and WYIS may agree to arbitration or conciliation in a different manner or place.

12. Confirmation. I have read and understand this Agreement and knowingly consent to its terms. I confirm that any releases of liability and assumption of the risk are made on behalf of me, any other parent or guardian, and my minor children.

WYIS Signature: _____ Date: _____

Names of Children: _____

Parent's signature: _____ Date _____

Parent's name _____ Date _____

Please complete this form and return to Admissions office. Thank you.

If you DO NOT AGREE with the Media Consent and Release, please check here: _____. We will NOT use pictures of your child.

School Bus Application

(One form per family)

Student Information					
Name		Gender		Grade	
Name		Gender		Grade	
Name		Gender		Grade	
Name		Gender		Grade	
Parent to Contact in the Event of an Emergency					
<input type="checkbox"/> Father or <input type="checkbox"/> Mother					
Name		Nationality & Language			
Employer		Work Phone			
Home Phone		Cell Phone			
Non-Parent Emergency Contact					
Name		Cell Phone			

Detailed pick up address, including building number and gate number, if applicable. Print in Chinese if possible.

Waiver and Release: Wuhan Yangtze International School and its employees are hereby released and forever discharged and held harmless from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from the participation by the above-named student in the WYIS bussing program.

Name of Parent/Guardian _____

Signature _____

Date _____