

# AFTER-SCHOOL ACTIVITIES

## Agreement and Guidelines for Participation

We strive to provide meaningful and fun after-school activities for our students. We love students enjoying these activities but at the same time require them to follow the rules below. Please read the following carefully, fill in the necessary information, and sign the form accordingly. The completed/signed form must be turned into the After-School Activities Coordinator. Students who fail to return this completed form will not be able to participate in any activities.

Students are expected to be responsible, respectful, and punctual in all after-school activities.

### 1. RESPONSIBLE

Students have the responsibility to:

- Listen to activity leaders, coaches, and assistant coaches
- Show respect and not disturb other's learning and activities
- Behave sensibly and safely in the activity
- Keep their hands and bodies to themselves
- Properly care for and properly use all equipment
- Stay in the designated activity area during activity time

### 2. RESPECTFUL

WYIS believes that respect is the willingness to show due regard for the feelings and rights of others and to hold others in esteem and honor. Students are expected to treat all staff and students with respect, politeness, tolerance, and understanding.

Students are expected to respect the property of others, including school property. Students who damage the property of others and school will be required to fully reimburse the replacement cost of damaged property whether it was damaged intentionally or not.

### 3. PUNCTUAL

WYIS believes that being punctual to classes is important in achieving success in school. If a student cannot participate in an after-school activity, the parent needs to inform the activity leader and the after-school activity coordinator at least 24 hours in advance. Students who are absent without notification in advance for more than three times will be taken out of the activity.

***On the following page are our discipline measures. Students will first receive a verbal warning before the following discipline measures will be enforced.***

**FIRST VIOLATION:**

- Students will sit out for the activity for ten minutes
- Students will receive a behavior/discipline log
- Parent will receive an email from the school explaining what happened during the activity.

**SECOND VIOLATION:**

- Students will sit out of the activity for 20 minutes
- Students will receive a behavior/discipline log
- Parent will receive an email from the school explaining what happened during the activity.
- Students will be suspended for the next session of the activity

**THIRD VIOLATION:**

- Students will be asked to leave the activity
- Students will receive a behavior/discipline log
- Parent will receive an email from the school explaining what happened during the activity.

**ADDITIONAL INFORMATION**

- Students who receive three violations will not be allowed to attend the activity any more, in which case the activity fee will not be returned. One purpose of these actions is to help students make necessary changes to their behaviors. The school is very willing to assist students in the process of repentance, correction, or restoration. Please feel free to talk with the activity leaders or the After-School Activities Coordinator about any help you may need.
- Please note that once you register for an activity, you have the first week to decide whether you would like your child continue the activity. After the first week, the finance department will deduct the activity fee from your child’s lunch account and will not return the fee if your child withdraws. Because of limited space in each activity, please think carefully before you register or withdraw.
- If a child is injured, we will contact the parents. If the parents are not available, consent is granted to the activity leader or assistant to arrange for medical care and to act in a responsible and reasonable manner during any medical emergency involving the activity. Neither WYIS nor its activity leaders or assistants are liable for personal injury of a student from participation in the WYIS after-school program.

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Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Parent(s) Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Alternate contact: \_\_\_\_\_

Phone number: \_\_\_\_\_

***By signing below, you agree you have read and understood all of the above conditions for participation in WYIS after-school activities.***

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name/Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Updated August 27, 2021

